

Employee Verification Made Simple

Do you need to verify your employment or income?

We are pleased to announce that the Caliber family of companies now uses The Work Number® to provide automated employment and income verifications for our employees.

First Step is to Access Your Employee Account on www.TheWorkNumber.com

1. Click **“Log In”**
2. Select **“View my data”**
3. Enter your **employer’s name** or **code** (or use the “Find Employer Name” look-up feature)
4. Enter your **social security number**
5. Enter your **PIN** (see additional information below regarding first time login)

Employer Codes and Default PIN Scheme

Caliber Employer Code: **15449** (Caliber employer code provides records for all Caliber teammates – including Caliber Collision, Caliber Auto Glass, Protech and Caliber Auto Care)

ABRA Auto Body & Glass Employer Code: **15715**

PIN Scheme: **last 4 digits of SSN + 4-digit birth year**

Creating and Managing and Managing Salary Keys

1. Click the **“Prove Income to Verifiers”**
2. Click **“Create Salary Key”**
3. Click **“New Salary Key”**
4. The new salary key can be printed or emailed with instructions for the verifier on how to use it through The Work Number. Or the salary key itself can be provided to the verifier along with your employer name or code and your social security number.

Note – At any point, select the “Salary Key Activity” link to view the status (used, unused, expired) of keys you have created.

Message to Verifiers

How to Use The Work Number®

We are pleased to announce that the Caliber family of companies now uses The Work Number® to provide automated employment and income verifications for our employees.

For Commercial Verifications

(mortgage lenders, pre-employment, property leasing, credit cards, etc.)

- Please visit www.TheWorkNumber.com and select “**I’m a Verifier**”
- Provide the following:
 1. Employer Name or Code: **Caliber** or **ABRA Auto Body & Glass**
 2. Employer Code is Caliber **15449** or ABRA Auto Body & Glass **15715**
 3. Employee’s **Social Security Number**

For Social Services Verifications

(including Medicaid, SSI/SSDI, SNAP, TANF, Child Support, Public Housing, etc.)

*Available to qualifying assistance agencies only

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- Provide the following:
 1. Employer Name or Code: **Caliber** or **ABRA Auto Body & Glass**
 2. Employer Code is Caliber **15449** or ABRA Auto Body & Glass **15715**
 3. Employee’s **Social Security Number**

If you have additional questions after accessing The Work Number, please email VOE@calibercollision.com for further assistance.